## **Child Guidance Policy**

As we commit ourselves to providing a warm and nurturing environment for your child, Creative World strives to recognize each child's uniqueness and independence. In order to insure the health and safety and protection of each group and each individual child within our care, we have established the following guideline.

- 1. Child guidance techniques, such as setting reasonable and positive expectations are followed.
- 2. Children are offered choices and given opportunity to express their feelings.
- 3. We encourage children to develop self control through understanding and using their words.
- 4. When caring for children who are 2.9 and older, staff will encourage children by sitting with them rather than picking them up. To either comfort, alleviate sadness or help them in a calming way. If the child does not want to sit with a staff member and there is a behavior concern, the staff member will ask the child to hold hands with him/her and walk to the office for assistance.
- 5. No corporal or physical punishments such as spanking, or use of other physical forms of abuse, verbal abuse, humiliation, neglect or cruel or abusive treatment will be used
- 6. Children will never be forced to eat or denied food at any given time. Punishment will not be associated in any way with meals or snacks.
- 7. Developmentally appropriate practices are followed: Praise and encourage good behavior, use kind, firm voice when guiding, act with fairness and patience, set consistent guidelines with appropriate limits, serve as a role model and respect the child. Children will be taught new skills and encouraged to discuss and resolve their conflicts on their own or with an adults assistance rather than imposing an adults solution on them.
- 8. REDIRECTION, removing the child from one area to another or limiting play privileges are acceptable consequences for repeated behavior. For Example: A child may at some point in time be brought to the office area to regain control or if a child's safety is at risk, the safety of other children or adults is at risk or if the child must be moved in order to be safely supervised. A child must be demonstrating a sustained behavior that is highly disruptive and/or upsetting to the other children for removal At no time will a child be taken to another classroom as a form of discipline.
- 9. Disciplining a child for soiling, wetting, not using the toilet, or forcing a child to remain in soiled clothing or leaving a child on the toilet for an extended period of time is unacceptable.
- 10. Tone of voice is very important. Each child should feel confident, reassured, worthwhile and respected.
- 11. A child's parents shall be involved in the guidance process only when the behavior is uncontrollable or involves the health and safety of themselves or another individual.
- 12. Where appropriate and feasible, children shall participate in the establishment of such rules, policies and procedures.

13. Creative World follows the guidance guidelines set forth by the Department of Early Education and Care, the state licensing authority.

The Department of EEC believes that behavioral control is neither logical nor appropriate for children, no form of punitive punishment or physical restraint may be used on a child for discipline or for the convenience of others.

Time outs are not permitted at Creative World. The definition of a time out is as follows: Having a child sit, stand or lay all by themselves separate from all the other children for any reason or any amount of time. This means that placing a child in a chair, on a rug, on the floor, by the fence outside or along side of the building all alone for the purpose of discipline will not be tolerated.